



# VESTOR COLLEGE OF MANAGEMENT

(An Affiliated Unit of Patliputra University, Patna, College Code -468)

Address: Patna Zero Mile, near Krishna Niketan, Vestor College of Management, Jakaripur, Patna – 800007

Email-ID-info@vestorcollege.com Mob. No : +91 9354260331

## APPOINTMENT OF STUDENT COUNSELLORS

(As per AICTE / NEP-2020 Student Support & Mentoring Guidelines)

**Office Order No.:** VCM/COUNSELLOR/205

**Date:** 26/09/2025

**Subject:** *Appointment of Student Counsellors*

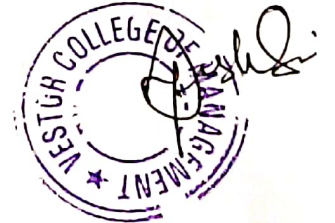
In pursuance of the guidelines of AICTE and NEP-2020 for providing academic, psychological, emotional and career guidance to students, the College Management hereby constitutes a **Student Counselling Cell** and appoints the following faculty members as **Student Counsellors** with immediate effect:

S. No.	Name of Faculty	Designation	Department	Contact No.	Email ID
1	Mr. Pankaj Kumar	Asst. Professor	Management	9931673201	kmrpankaj5@gmail.com
2	Mr. Vansh Prabhat	Asst. Professor	English	9065778649	vansh.prabhat@vcm.edu.in
3	Ms. Neha Singh	Asst. Professor	Management	9835242613	ncha.naizz92@gmail.com
4	Mr. Sarvjeet Kumar	Asst. Professor	Technology	9852485210	singhsarvjeet@myself.com

### **Roles & Responsibilities of Student Counsellors**

The appointed Student Counsellors shall:

1. Provide academic, emotional, behavioral and career guidance to students.
2. Identify students facing stress, anxiety, depression, academic or personal difficulties.
3. Conduct regular counselling sessions and maintain confidentiality.
4. Guide students regarding time management, career planning and personality development.
5. Refer serious psychological cases to professional counsellors/medical experts.
6. Maintain counselling records and submit reports to the Head of Institution periodically.
7. Conduct awareness programs on mental health, stress management and life skills.



**VESTOR COLLEGE OF MANAGEMENT**

A Unit of Vestor Education Trust Registered with Serial No. 6012. Deed No.253 in the Year 2020

Registered Address: Mukhtartoli, Kadamkuan, Patna - 800003





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## Tenure

The tenure of the Student Counsellors shall be 2 years or until further orders.

## Effective Date

This order comes into force with immediate effect.

Principal / Director

Name: \_\_\_\_\_

Signature & Seal



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